



**DEPARTMENT OF THE ARMY**  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT GORDON  
307 CHAMBERLAIN AVENUE  
FORT GORDON, GEORGIA 30905-5730

REPLY TO  
ATTENTION OF:

IMGO-MWR

MEMORANDUM FOR INSTRUCTION/INTENT TO PLAY

**SUBJECT:** 2021 Directorate Level Softball for Men and Women Programs

1. **GENERAL:** The Fort Gordon Directorate Level Softball Program will be conducted during the period of September - November 2021.

2. **ORGANIZATION:** The Softball Programs will be based upon company level competition. Individual registration will be accepted from members of units/directorates that do not have an organized team. The Sports Office will make assignments. Units/directorates desiring to enter a team must submit their Memorandum of Intent not later than 16 September 2021 to the Sports Office (Bldg. 24501). The attached memorandum is provided for convenience in notifying the Sports Office.

3. **RESPONSIBILITIES:**

a. Sports Director: Responsible to Directorate of Family and Morale, Welfare and Recreation (DFMWR) for planning, organizing, scheduling, implementation and overall supervision of the league, resolution of problems, complaints and protest.

b. Unit Commanders/Directors:

(1) Submit attached Memorandum of Intent to participate not later than 16 September 2021.

(2) Notify the Sports Office in your Memorandum of Intent of known dates and daily times the unit will not be available for competition due to military training, exercises, change of command, etc.

(3) Ensure the coach or a designated representative attends a coach's organization meeting (Bldg. 24501) 1300 hours 16 September 2021. Prior to scheduling of practice times attendance of coach/or representative at the organization meeting is required.

4. **PROCEDURES AND RULES:**

a. Games will be played according to the 2021 USSSA Softball Rules and the additional/amended rules listed herein.

b. Teams forfeiting two games for failure to play at the scheduled time and/or playing with ineligible players will be dropped from the league including tournament play.

c. Cancellations will be accepted and rescheduled only for military commitments that involve the entire unit and only when the Sports Office (791-1142) has been notified prior to 1400 hours the day of the schedule game.

d. RULE 3 AMENDED: All scheduled games are on neutral grounds. Appearing second on the schedule designates home teams. First base dugout is to be used by the home team.

e. RULE 4 SEC 3 AMENDED: No inning will commence after 60 minutes of playing time unless the score is tied. An inning that begins prior to the expiration of the 60 minutes time limit will be completed unless the home team is ahead after the completion of the top half of the inning or goes ahead in the bottom half of the inning after time expired. The plate umpire will notify the official scorekeeper and both coaches of the official game start time. EFFECT: The game will result in a regulation game when the time limit has been enforced regardless of the number of innings played.

f. RULE 4 SEC 3(e) AMENDED: It will be considered a completed game when after four complete innings (three and one half if the home team is ahead) one team has fifteen (15) runs or greater margin lead. It will also be considered a completed game when after five complete innings (four and one half if the home team is ahead) one team has ten (10) runs or greater margin lead.

g. RULE 4 SEC 8 AMENDED: No home run rule. (Home runs are authorized by any and all players).

h. RULE 4, SEC 9. Any player that has to leave the game FOR ANY REASON causing that team to have nine (9) or ten (10) if an EP is being used, the team shall be allowed to continue the game with the following effect. Every time that players position comes up in the batting order it will be recorded as an out in all cases (this includes the third out in an inning or last out of the game), no pitch has to be made. There will be no more than one position vacant in the batting order during any game. If two (2) or more positions in the batting order are vacant the game shall be forfeited at that point. (This modification includes all ejected players.)

i. RULE 4 SEC 9(g) AMENDED: A 15 minute grace period will be in effect for the 1700 hour game only. All others games will not be authorized a grace period and will start immediately after completion of the preceding game or as scheduled.

j. RULE 4 SEC 11 (B) AMENDED: Protests will be accepted based upon rule misinterpretation or player eligibility and will be filed with the plate umpire in

accordance with the USSSA established rule. Additionally, the protest must be submitted in writing to the Sports Office by 1600 hours the following duty-date, containing the following information:

- (1) The date times and places of the game.
- (2) Names of the umpires and scorekeeper.
- (3) The rule and section of the official rule.
- (4) The decision and/or condition surrounding the cause for protest.
- (5) All essential facts involved in the matter of the protest.

k. RULE 5, SEC 2. The game can start with nine (9) players. The tenth player (and only the tenth player) can be added to the line-up when he/she arrives. This player can only be added to the tenth position of the batting order is modified to nine (9) positions. If a team has ten (10) players at scheduled game time they must start with ten, all other players arriving after the start of the game will be substitutes.

l. RULE 5, SEC 3 EXCEPTION: A team can use a Courtesy Runner to run for an individual any time they reach base. Use of a Courtesy Runner will not count as a substitution, so when the individual assumes their position after the end of the half inning, their appearance does not count as a re-entry, and the player used as a Courtesy Runner is still available for use as a substitute later in the game. The Courtesy Runner used for one player has to be a different player than that for another player in need of a courtesy runner, and must be a player eligible to be used as a substitute. If a player being used as a Courtesy Runner becomes a substitute, then another eligible bench player can become a Courtesy Runner. IF NO SUBSTITUTES ARE AVAILABLE, then the player that recorded the last out in the batting order shall be used as the Courtesy Runner.

m. RULE 5 SEC 9 EFFECT (ADDED): For a first offense the violator should be warned that, to repeat the offense will cause prompt ejection from the game. All flagrant offense (including a first offense) shall cause the Offender to be immediately removed from the game and the playing area. An ejected player must leave the park immediately. A player ejected from a game for unsportsmanlike conduct will be suspended for one game. A player ejected from the game for unsportsmanlike conduct a second time during the season will be suspended for the remainder of the playing season, to include tournament games. A player who is detected participating in any manner during suspended period by any member of the Sports and Fitness Staff, an Official or Opposing Player will automatically be suspended from further participation for the remainder of the season, and the offending team will forfeit all games in which the suspended player participated.

## 5. ELIGIBILITY:

(1) Team composition shall consist of Active Duty, Retirees, DA/DOD Civilians and Dependents over the age of 18.

(2) Individuals, who are assigned to one company and attached to another, may play with either the company of assignment or the company to which attached. Once a player has participated with either company, participation with the other company will not be permitted.

(3) Participants who are reassigned to another company during the season may elect to continue playing with the previously assigned company provided a memorandum is submitted to the Sports Office prior to participation with his/her previous company. Both the losing and gaining company commanders reflecting agreement for continued participation with the losing company must sign the memorandum.

6. **TROPHIES:** Team trophies will be presented to the first, second, and third place teams. Individual trophies will be presented to the first and the second place teams in the post season tournament play only.

7. Point of contact is Mr. Neil Smith, e-mail [neil.j.smith.naf@mail.mil](mailto:neil.j.smith.naf@mail.mil) or 791-1142.

Encl

LARRY W. COGGINS  
Chief, Recreation Division

MEMORANDUM FROM \_\_\_\_\_

7 January 2021

MEMORANDUM FOR: SPORTS OFFICE (BLDG. 24501)

**SUBJECT: 2021 DIRECTORATE LEVEL MEN'S AND WOMEN'S SOFTBALL PROGRAM**

1. My Unit has received the Letter of Memorandum concerning the 2019 Directorate Level Softball League Guidelines and does ( ) does not ( ) intend to participate.

2. This unit cannot participate due to known military commitments on the following dates:

3. This unit can ( ) cannot ( ) compete in games scheduled at 1700 hours.

4. The POC for my unit is \_\_\_\_\_ and the contact phone is \_\_\_\_\_.

5. POC e-mail \_\_\_\_\_

\_\_\_\_\_  
COMMANDING

\_\_\_\_\_  
DATE