



## Fort Gordon Aquatics Party Rental Form

To be considered for a during-hours or after-hours party, you **MUST** turn in a completed reservation form and **FULL** payment to the Outdoor Pool. Two weeks' notice is required. Approval will depend on staff and pool availability. No parties on Wednesdays.

### Prices and Information

- Fort Gordon Aquatics will provide a clean party room with tables, chairs, and full size fridge. Patrons are responsible for decorations and clean up. Please provide a guest list to the front desk upon arrival.
- Patrons will provide their own food. All appliances are prohibited. No alcohol is allowed on the premises, nor glass containers. You may bring in cake and ice cream for birthday celebrations; however, any other types of food must be purchased from an on-post facility (ask for list). The party room/ facility are not available for setup more than 10 minutes prior to time of party. Each party time slot has a half hour in between for staff cleaning purposes and entering / exiting parties.
- Cost of the party room is \$175.00 for 2 hours with up to 30 guests. Additional guests are \$6.00 per person for ages 3 years and older.

● Cost of an After-Hours party is \$275.00 for 2 hours at max capacity. Manager's approval needed.

**Date and Time Slot of Party:** \_\_\_\_\_ **Reason for Party:** \_\_\_\_\_

**What type of Party?** During Hours ☐ After-Hours ☐ **Total Number of expected guest:** \_\_\_\_\_

**Time:** ☐ 1130-1330 ☐ 1400-1600 ☐ 1630-1830 ☐ 1930-2130 (After Hours ONLY)

**Time (Sundays Only):** ☐ 1300-1500 ☐ 1530-1730 ☐ 1830-2030 (After Hours ONLY)

**Phone Number:** \_\_\_\_\_ **Alternate Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Cancellation Policy:** If for any reason you must cancel the party, a one week notice in writing to the Manager is required in order for money to be refunded or credited. For an after-hours party cancellation due to weather, 24 hour notice must be given and party will be rescheduled. **Weather Policy:** Patrons will be asked to exit the pool if lightning or thunder is within 10 miles of the post. There is a 30 minute wait from the last occurrence of lightning or thunder. It is advised to check the weather before planning a party at the pool.

**Today's Date:** \_\_\_\_\_ I, (please print name) \_\_\_\_\_ have read, understand, and will comply with the above and all facility rules. I understand my fee is non-refundable if I do not cancel one week prior to the date of reservation.

**Signature:** \_\_\_\_\_

Office Use Only			
Accepted <input type="checkbox"/>	Denied <input type="checkbox"/>	Reason:	
Date Received:	Date Approved:	Rec Aid Signature:	
Amt. Paid:	Visa or MC	Cash	Check #