



REPLY TO  
ATTENTION OF:

**DEPARTMENT OF THE ARMY**  
**US ARMY INSTALLATION MANAGEMENT COMMAND**  
**HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT GORDON**  
**307 CHAMBERLAIN AVENUE**  
**FORT GORDON, GEORGIA 30905-5730**

IMGO-MWR

**MEMORANDUM FOR INSTRUCTION/INTENT TO PLAY**

**SUBJECT:** 2018 Battalion Level Volleyball for Men and Women Programs

1. **GENERAL:** The Fort Gordon Battalion Level Volleyball Programs will be conducted during the period of May 2018.

2. **ORGANIZATION:** The Volleyball Programs will be based upon company level competition. The Sports Office will make assignments. Battalions desiring to enter a team must submit their Memorandum of Intent not later than 26 April 2018 to the Sports Office (Bldg. 24501). The attached memorandum is provided for convenience in notifying the Sports Office.

**3. RESPONSIBILITIES:**

a. Sports Director: Responsible to Directorate of Family and Morale, Welfare and Recreation (DFMWR) for planning, organizing, scheduling, implementation and overall supervision of the league, resolution of problems, complaints and protest.

b. Battalion Commanders:

(1) Submit attached Memorandum of Intent to participate not later than 26 April 2018.

(2) Notify the Sports Office in your Memorandum of Intent of known dates and daily times the Battalion will not be available for competition due to military training, exercises, change of command, etc.

(3) Ensure the coach or a designated representative attends a coach's organization meeting (Bldg. 24501) 1300 hours 26 April 2018. Prior to scheduling of practice times attendance of coach/or representative at the organization meeting is required.

**4. PROCEDURES AND RULES:**

a. Games will be played according to the 2018 USVBA Softball Rules and the additional/amended rules listed herein.

b. Teams forfeiting two games for failure to play at the scheduled time and/or playing with ineligible players will be dropped from the league including tournament play.

c. Cancellations will be accepted and rescheduled only for military commitments that involve the entire Battalion and only when the Sports Office (791-1142) has been notified prior to 1400 hours the day of the schedule game.

d. A 15 minute grace period will be in effect for the 1700 hour game only.

All others games will not be authorized a grace period and will start immediately after completion of the preceding game or as scheduled.

e. Protests will be accepted based upon rule misinterpretation or player eligibility and will be filed with the plate umpire in accordance with the USSSA established rule. Additionally, the protest must be submitted in writing to the Sports Office by 1600 hours the following duty-date, containing the following information:

- (1) The date times and places of the game.
- (2) Names of the umpires and scorekeeper.
- (3) The rule and section of the official rule.
- (4) The decision and/or condition surrounding the cause for protest.
- (5) All essential facts involved in the matter of the protest.

f. For a first offense the violator should be warned that, to repeat the offense will cause prompt ejection from the game. All flagrant offense (including a first offense) shall cause the Offender to be immediately removed from the game and the playing area. An ejected player must leave the park immediately. A player ejected from a game for unsportsmanlike conduct will be suspended for one game. A player ejected from the game for unsportsmanlike conduct a second time during the season will be suspended for the remainder of the playing season, to include tournament games. A player who is detected participating in any manner during suspended period by any member of the Sports and Fitness Staff, an Official or Opposing Player will automatically be suspended from further participation for the remainder of the season, and the offending team will forfeit all games in which the suspended player participated.

**5. ELIGIBILITY:**

(1) Team composition will be active duty personnel (ONLY) assigned/attached to that company for duty with one exception; Battalions having one hundred or fewer service members and having a twenty-four/seven mission obligation are allowed to have DOD/DA civilians (employed by their Battalion) play on their Battalion Level Intramural Sports Teams.

(2) Individuals, who are assigned to one company and attached to another, may play with either the company of assignment or the company to which attached. Once a player has participated with either company, participation with the other company will not be permitted.

(3) Participants who are reassigned to another company during the season may elect to continue playing with the previously assigned company provided a memorandum is submitted to the Sports Office prior to participation with his/her previous company. Both the losing and gaining company commanders reflecting agreement for continued participation with the losing company must sign the memorandum.

**6. TROPHIES:** Team trophies will be presented to the first, second, and third place teams. Individual trophies will be presented to the first and the second place teams in the post season tournament play only.

7. Point of contact is Mr. Neil Smith, e-mail [neil.j.smith.naf@mail.mil](mailto:neil.j.smith.naf@mail.mil) or 791-1142.

Encl

{ORIGINAL SIGNED}  
LARRY W. COGGINS  
Chief, Recreation Division

MEMORANDUM FROM \_\_\_\_\_

18 October 2017

MEMORANDUM FOR: SPORTS OFFICE (BLDG. 24501)

SUBJECT: **2018 BATTALION LEVEL MEN'S VOLLEYBALL PROGRAM**

1. My Battalion has received the Letter of Memorandum concerning the 2018 Battalion Level Softball League Guidelines and does ( ) does not ( ) intend to participate.
2. This Battalion cannot participate due to known military commitments on the following dates:
3. This Battalion can ( ) cannot ( ) compete in games scheduled at 1700 hours.
4. The POC for my Battalion is \_\_\_\_\_ and the contact phone is \_\_\_\_\_.
5. POC e-mail \_\_\_\_\_

\_\_\_\_\_  
COMMANDING

\_\_\_\_\_  
DATE

MEMORANDUM FROM \_\_\_\_\_

18 October 2017

MEMORANDUM FOR: SPORTS OFFICE (BLDG. 24501)

SUBJECT: **2018 BATTALION LEVEL WOMEN'S VOLLEYBALL PROGRAM**

1. My Battalion has received the Letter of Memorandum concerning the 2018 Battalion Level Softball League Guidelines and does ( ) does not ( ) intend to participate.
2. This Battalion cannot participate due to known military commitments on the following dates:
3. This Battalion can ( ) cannot ( ) compete in games scheduled at 1700 hours.
4. The POC for my Battalion is \_\_\_\_\_ and the contact phone is \_\_\_\_\_.
5. POC e-mail \_\_\_\_\_

\_\_\_\_\_  
COMMANDING

\_\_\_\_\_  
DATE