(Date)

THRU: Directorate of Family and Morale, Welfare and Recreation

Support Services Division, ATTN: Lindsay Dunn

FOR: Garrison Commander

Fort Gordon, Georgia 30905

Dear: Garrison Commander:

 The (name of the organization) requests consent to operate on Fort Gordon as an authorized non-federal entity under the provisions of Army Regulation 210-22, Support for Non-Federal Entities Authorized to Operate on Department of Army Installations, dated 12 May 2022 and installation policies.

The purpose of our organization is: **PLEASE STATE THE PURPOSE OF YOUR ORGANIZATION AND BENEFITS YOU CAN OFFER TO FORT GORDON AND THE MILITARY COMMUNITY. Meetings are held:**

In addition, the (Name of organization) is requesting a waiver for the requirement to maintain Non-Federal Entity liability insurance IAW AR 210-22. Our organization conducts minimal activities that could put the organization at risk and necessitate Non-Federal Entity Insurance. (LIST ACTIVITIES...ETC). Our organization is aware of the requirement of fidelity bonding for employees handling in excess of $500 monthly cash flow. However, at the present we do not exceed the $500 monthly cash flow.

 Point of contact is (Name and phone number).

(Wet Signature Required)

Chapter President

(Name of organization) is a Non-Federal Entity sanctioned to operate at Fort Gordon. It is not affiliated with Fort Gordon or the US Army